

## Haverhill Apartments

### Statement of Rental Policy

Welcome to our community, and thank you for choosing **Haverhill Apartments** for your new home. In order to reside in our community, we require that each applicant 18 years of age and over meet certain rental criteria. Before you complete a rental application, we suggest that you review these requirements to determine whether you meet them. Please note that the term "applicant" provided below applies to all residents to be identified on the Apartment Lease Contract and the person(s) responsible for paying the rent. Please note that these requirements shall constitute a guaranty or representation by the apartments prior to these requirements going into effect. Additionally, our ability to verify whether these requirements have been met is limited to the information we receive from the various criteria reporting services used.

#### ALL APPLICANTS WILL BE APPROVED ON THE FOLLOWING BASIS:

1. Applicant(s) must be a minimum of 18 years of age. (Unless covered by the family act.)
2. **Occupancy Guide Lines:** ONE BEDROOM – 2 people, TWO BEDROOM – 4 people, THREE BEDROOM – 6 people. **Deposit and Fees:** An amenities fee will be required to hold an apartment. Additionally, a \$40 non-refundable application fee is required for processing an application on each lease holder. If application is not approved, amenities fee may be refunded.
3. **Employment History:** Gross income of at least three (3) times the amount of the rental rate. Two recent paycheck stubs with the year to date income is required. Self-employed applicants must provide a financial statement from a CPA or previous year's tax statement, with the Schedule C for the upcoming tax year.
4. **Rental History:** Must be in good standing with no evictions for non-payments or lease violations, and proper notice given.
5. **Credit:** Will be submitted to First American Registry for a decision. Applicants must sign a Consent form.
6. **Criminal History:** A criminal history check will be done on all applicants and adult occupants that are approved by the credit portion.

**Stellar Advisors Realty Management, Inc.** as managing agent, is fully committed to equal housing opportunities. We DO NOT discriminate against anyone on the basis of race, color, creed, sex, handicap, familial status, national origin, or sexual orientation.